



# MINUTES OF THE PARISH COUNCIL AGM

TUESDAY 13 MAY 2025, 7.30pm Village Hall

Parish Councillors – Simon Richards (Chairman), James Ashmore, Ian Bowman, Brenda Hunt, Rick Scholes; Clerk Susan Turner; Guest County Cllr Tim Davies; Members of public – 1.

2025.

**25 WELCOME & APOLOGIES** Apologies Dianne Kirk, District Cllr Anne Crampton.

**26 ELECTION OF CHAIRMAN 2025/26**

AGREED unanimously to re-elect Simon Richards as Chairman for the coming year.  
Declaration of office made and signed, witnessed and signed by Clerk.

**27 PUBLIC SESSION**

**.1 Community transport** – see *Agenda item 33 below*.

**28 MINUTES OF PREVIOUS MEETING** of 18 March, agreed and signed.

**29 DECLARATIONS OF INTEREST** in items on the Agenda, none

**30 REPORTS TO MEETING**

**.1 Local Government Reorganisation** – *Clerk update*

Unitary proposals All Councils in Hants are not in agreement re Unitary arrangement and so – for Government's deadline for initial proposals by Friday 21st March – they submitted a joint statement, 'interim plan', to this effect, with 'guiding principles'. Except everyone was in agreement that the Isle of Wight should remain an independent single Unitary.

- Hart is officially keeping an open mind; BDBC publically favours a four-mainland-unitary solution with unitaries centred on Portsmouth; Southampton; Winchester with Mid-hants; and a 'Northern Hants' unitary comprising BDBC, Hart and Rushmoor.

Recap of Timescales for Local Government reorganisation

- 26th September 2025 for full proposal to Government on Hampshire's Unitary organisation (request made for extension to 28 November).
- May 2027 – Shadow elections for new Unitary Councils.
- May 2028 – New Unitary Councils take over.

Government's response to Interim submission dated 07 May posted on Hants website:

[www.hants.gov.uk/aboutthecouncil/governmentinhampshire/future-hampshire-solent/local-government-reorganisation](http://www.hants.gov.uk/aboutthecouncil/governmentinhampshire/future-hampshire-solent/local-government-reorganisation)

- 'For the final proposals, each council can submit a single proposal for which there must be a clear single option and geography and, as set out in the guidance, we expect this to be for the area as a whole...'
- Request for time extension refused.'

**.2 County Councillor update and discussion**

- i Devolution with elected Mayor was in Government's manifesto, knew that was coming.
- ii Local Government Reorganisation was not in the manifesto, but is imposed by Central Government in tandem with Devolution. Multiple options to be evaluated and costed. In all scenarios, the Isle of Wight will remain a separate Unitary as currently. Noting the Hants Chief Exec is leaving in July; the Chief Financial Officer left in March.
- iii Charging Utilities for disruptive roadworks is back on the table following delays. The 'lane rental scheme' proposals will be considered by the relevant Cabinet members (Highways and Universal Services) at HCC meeting on 23 June (Universal Services Committee and Decision Day). Will be consultation and aim to have the scheme in place by Spring next year.
- iv Parish Council confirmed road racing as an ongoing problem – motorbike every Sunday morning 8am or earlier in good weather. (Noting a biker was killed last year on Bramshill Road near Heckfield Place.) Cllr Davies will again mention to County Cllr Lulu Bowerman, Cabinet member for Highways. Also seeking a response from Chairman's April email to Lulu re speed limits.

For signature (p1 of 4) .....

*Re matters relating to Hart*

- v Fly tipping continues a problem in Hart. Parish Council noted not so big an issue in Heckfield as it was a couple of years ago; Hart do generally clear very quickly.
- vi Potential for Hart project funding – With Hart as a Council ceasing to exist in May 2028 may be potential to bid for a large to medium project.

ACTION to initially discuss with Ward Cllr Anne Crampton (ST).

### **31 ACCOUNTS AND AUDIT FORMS 2024/25 APPENDIX I**

#### **.1 Payments to year end** (incl VAT where applicable)

28 Clerk – Salary FEB	£300.00
29 Airius Europe Ltd – 2 x Model 25 fans + transformer	£1,575.00
30 Clerk – Salary MAR	£120.00
31 HMRC – PAYE Jan, Feb, Mar	£180.00

#### **.2 Year End Accounts** with Audit sheets

AGREED by all, signed by Chairman and Clerk.

Bank reconciliation at 31 March = £17,942.90

#### **.3 AGAR (S1)** – Annual Governance Statements

AGREED by all, signed by Chairman and Clerk

#### **.4 AGAR (S2)** – Accounting Statements

AGREED by all, signed by Chairman and Clerk

#### **.5 BDO LLP** (external auditor) form to confirm no conflict of interest.

AGREED by all, no interest, signed by Chairman and Clerk.

### **32 FINANCE 2025/26**

#### **.1 Accounts** to date: Bank reconciliation @ 13 May = £32,971.50

Payments so far this year (incl VAT where applicable)

1 HALC/NALC – Subscription 2025/26	£296.00
2 Clerk – Salary April 2025	£340.00
3 Screwfix – Two x wireless HIVE Smart thermostats	£378.00

AGREED – confirmed Clerk salary increase to £17 per hour.

Income of note: Precept 2025/26 = £16K.

#### **2 Insurance renewal** Zurich Policy due for renewal 01 June – awaiting renewal notice. Premium 2024/25 = £218.96 incl Insurance Premium Tax.

[Subsequent note: email received from Zurich that the current policy is no longer available for renewal. Also to note that the premium has remained unchanged since before 2018/19. Option is online policy with premium (incl IPT) increased to £300. This remains comparable despite the increase.]

### **33 COMMUNITY TRANSPORT** ref public session.

Survey monkey **APPENDIX II**. Survey update...

- Of 54 responses, 48 (90%) responded 'yes' to Q1: 'Do you think Heckfield needs a bus route to Hook?'
- For Question 3, 'What time of day would be most useful', responses equate to – 17 for morning; 23 for afternoon; 19 for evening.
- Q4: Reasons for wanting the service = 28 for train, shops, amenity; ?? for school and college.

Discussion

- Anecdotal info from the Survey that no taxis want to come out to Heckfield. Cllr Davies' comment to draw this to the attention of Hart Licensing as contrary to conditions of licence.
- As noted at the last meeting, Hartley Wintney have a community bus service but not wishing to extend this to Heckfield
- The former Hampshire route of the Riseley bus service (cancelled a few years ago) came from Riseley to Heckfield, to Hartley Wintney to Fleet. But from Heckfield, people, including young people, in the main want to go into Hook.
- New Inn says a bus service would help them retain staff.

For signature (p2 of 4) .....

- Cllr Davies cited local lady very much in need of public transport, walks to Hook. Suggestion to put a request on Heckfield WhatsApp – likely to be people available who can give her a lift.
- Demand shown by the survey fairly consistent throughout the day.
- Service needs to be regular and reasonably frequent for people to use it, but there isn't the level of demand to make viable. Potential to work with other villages – to look at demand in Hound Green and Mattingley - and Riseley and Swallowfield.
- Any new service from Hook should connect with the Riseley service.
- For members of the community requesting the service to progress.

AGREED Next steps to go to Stagecoach – to say that demand has been identified in our village; to seek further data; to seek to register a route.

## 34 VILLAGE HALL

.1 **Current electrical works** – awaiting start date for destratification fans.

.2 **Next stage grant funding**

SSEN 'Powering Communities to Net Zero' grant fund is open for this year to 25 June.

[www.ssen.co.uk/about-ssen/our-communities/powering-communities-to-netzero-fund/](http://www.ssen.co.uk/about-ssen/our-communities/powering-communities-to-net-zero-fund/)

'The fund – introduced as part of our current business plan – will award £3M in shareholder-funded grants by 2028, and has two categories:

- 1 **Physical and environmental resilience** – to help during storms This will provide grants to support communities during prolonged power interruptions caused by storms, and to aid their ability to cope in periods of severe weather;
- 2 To help fund the purchase of Low-Carbon Technologies. This supports the adoption of new Low-Carbon Technologies like heat pumps and solar panels – and in some cases energy-saving measures - by non-profit organisations.'

ACTION To consider grant application on behalf of Village Hall for PV panels, battery storage and infrared (IB).

Noted that this will enable the Village Hall to provide instant heating.

Listed building consent needed for solar.

.3 **Native hedging** for rear boundary has been planted.

## 35 HIGHWAYS AND PARISH UPKEEP

.1 **Ditch by Church Lane South** – search for Openreach cables (*JA update*). Some initial confusion from Openreach because not a property; request now logged; from order should receive plans within 10 days; will only give an estimated 'from' price.

AGREED To order plans. Following concern from Parish Lengthsman, require a definite answer as to whether cables are laid in the ditch; the request is limited in scope.

Noting there is a BT device at the end of Church Lane and top of School Lane; presuming they will be connected.

.2 **Trees by School Lane** – between School Lane and the B3349. Previously confirmed this is HCC land; Cllr Davies confirmed that HCC had, on request, inspected the trees summer 2024 and said there were no issues. Residents have different view; trees leaning over houses and so close that killing 200-year old Yew hedgerow. An Oak tree fell across road (two winters ago?) which residents cleared.

ACTION to forward further information with photos to Cllr Davies (BH).

.3 **Sightlines** – To report overgrown sightlines, log on County website, or Fix my street – highways – sightlines.

.4 **Lengthsman tasks** – priority

- i Strimming – Footway to New Inn and Coldpiece Wood path.
- ii FP4 from Laundry Lane east to B3011 – to assess work needed to path surface.
- iii To clean road signage.

## 36 PLANNING

.1 **Parish Planning and tree applications** – update at **APPENDIX III.**

[25/00705/HOU](http://25/00705/HOU) (Validated 16 April) Copse House, School Lane. Erection of a single story rear extension. Parish Council no comment, no objection.

For signature (p3 of 4) .....

[25/00565/FUL](#) (Validated 02 April) Land to the West of Dukes Field Cottage, Norton Road, Riseley. Erection of one 4 bedroom dwelling with associated access, parking refuse storage and landscaping. Parish Council ongoing objection to development in this green gap between Heckfield and Riseley, and on the route of the Roman Road.

**.2 Appeal**

[APP/N1730/W/25/3365018](#) APPEAL IN PROGRESS Old School House, Dukes Field Cottage, Norton Road, Riseley. Construction of a three bedroom dwellinghouse with associated car and cycle parking, access, refuse storage and landscaping (following demolition of the existing Old School House – outbuilding). All responses submitted to Hart for the previous application will be forwarded to the Inspector.

**.3 Hart Local Plan** is five year's old as at 30th April; the Five-Year review is due, and with December NPPF and new standard methodology for calculating housing need, Hart now unable to show the required five-year land supply (less than three years). Hart's Development Management Committee of 22 January were advised that:

'it was considered prudent to apply the tilted balance from now because any decisions made from now onwards could be appealed and, by the time a decision was made on appeal, the tilted balance would apply.'

Thus new applications have been considered with presumption in favour from January onwards. Awaiting new schedule for Local Plan Update.

**37 FURTHER REPORTS / UPDATES**

**.1 Defibrillator**

i [Training](#) at the Village Hall on 06 May – Very well received; very worthwhile; 12 people attended; trainer noted the benefit of the Zoll defib as the make used by St John Ambulance; it can save minutes as can connect directly to the ambulance system. Cost of training = £10 donation per person to South Central Ambulance Service to be paid for by Parish Council.

Noting the Mutton is organising defib training 02 June, for its staff and local residents.

ii [Defibrillator set up](#) To ensure Village Hall defib is ready for use and registered with the Circuit. (Code to be emailed to all residents? - Displayed within the Village Hall?)

**.2 Barn Meet** to be held Wed 14 May (tomorrow), 6.30pm, Stratfield Saye Village Hall.

**.3 Book exchange** Proposal for the memorial well-house at the Village Hall be used as fair weather book exchange; supported by all.

**38 NEXT PARISH COUNCIL MEETING**

Monday 18 August, Village Hall meeting room, 7.30pm.

*Meeting closed 9.15pm with thanks to all*

For signature (p4 of 4) ..... Date .....

## APPENDIX I.I - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

HECKFIELD PARISH COUNCIL INCOME 2024/25 - @ 31 MARCH - Y/E							
Balance brought forward 1st April 2024			£4,075.59				
Date received	Payee	Description	Precept	Grant	VAT reclaim	Bank Interest	Total
11/04/2024	Hart DC	Parish Precept	£16,000.00				£16,000.00
12/11/2024	HCC PTI fund	VH Energy Audit grant		£15,576.00			£15,576.00
19/11/2024	HCC County Cllr	VH Defibrillator grant		£1,000.00			£1,000.00
17/03/2025	HMRC	VAT reclaim 23/24			£361.60		£361.60
17/03/2025	HMRC	VAT reclaim 24/25			£2,636.18		£2,636.18
2024-25	Metrobank	Bank interest				£202.55	£202.55
		Total	£16,000.00	£16,576.00	£2,997.78	£202.55	£35,776.33
							£35,776.33
RECEIPTS & PAYMENTS SUMMARY				BANK INTEREST			
Bal brought forward 1st April 2024			£4,075.59	April	£14.43	Oct	£13.65
Plus income			£35,776.33	May	£19.61	Nov	£20.09
Minus expenditure			£21,927.02	June	£18.34	Dec	£22.85
Balance			£17,924.90	July	£18.45	Jan	£19.09
BANK RECONCILIATION				August	£18.38	Feb	£11.16
Metro Current			£154.05	Sept	£13.72	Mar	£12.78
METRO Business instant access			£17,770.85			TOTAL	£202.55
TOTAL ACCOUNTS			£17,924.90				
VAT to be reclaimed 2024/25			£262.50				

**APPENDIX I.II** - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

## APPENDIX I.III - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25



HECKFIELD PARISH COUNCIL

## My accounts

From here you can access all your accounts. Use the menu on the top left for other features.



Transaction approvals



HECKFIELD PARISH COUNCIL

Business Community Current Account | 41248378 | 23-05-80

£154.05

[Send money >](#)[View upcoming payments >](#)

HECKFIELD PARISH COUNCIL

Business Instant Access Account | 41248386 | 23-05-80

£17,770.85

[Send money >](#)

## APPENDIX I.IV - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

Dec 2024      January      February      **March**      April      May

[Search transactions](#)      [Export March transactions](#)

Date	Details	Transaction Type	Out (£)	In (£)	Balance (£)
31 Mar 2025	HMRC Other Types - Cumbernauld 475PP01504628	Outward Faster Payment	180.00		154.05
31 Mar 2025	Susan Turner HPC Salary Mar	Outward Faster Payment	120.00		334.05
24 Mar 2025	AIRIUS EUROPE LIMITED 56911 UKSD 8764	Outward Faster Payment	1,575.00		454.05
24 Mar 2025	HECKFIELD PARISH COUNCIL transfer	TRANSFER		2,000.00	2,029.05
17 Mar 2025	HECKFIELD PARISH COUNCIL TRANSFER	TRANSFER	3,000.00		29.05
17 Mar 2025	HMRC VTR-200517-53992543				
17 Mar 2025	446207-HMRC VTR-&--&- XNV126000106489	BACS Payment Received		2,997.78	3,029.05

Dec 2024      January      February      **March**      April      May

[Search transactions](#)      [Export March transactions](#) [▼](#)

Date	Details	Transaction Type	Out (£)	In (£)	Balance (£)
31 Mar 2025		Credit Interest		12.78	17,770.85
24 Mar 2025	HECKFIELD PARISH COUNCIL transfer	TRANSFER	2,000.00		17,758.07
17 Mar 2025	HECKFIELD PARISH COUNCIL TRANSFER	TRANSFER		3,000.00	19,758.07

## APPENDIX I.V - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

## HECKFIELD PARISH COUNCIL

## 2024/2025 Bank Reconciliation AUDIT SHEET

Receipts and payments summary		
1	Balance Brought Forward from 01 April 2024	£4,075.59
2	Plus Income	£35,776.33
3	Less Expenditure	£21,927.02
4	Balance to take over Y/E	£17,924.90
Reconciliation		
5	Metro Community at 31 March 2025	£154.05
6	Metro Instant Access at 31 March 2025	£17,770.85
7	TOTAL BANK ACCOUNTS	£17,924.90
8	Balance to take over	£17,924.90

Signed:

Simon Richards, Chairman ..... 13 May 2025

Susan Turner, RFO ..... 13 May 2025

## APPENDIX I.VI - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

**Heckfield Parish Council****2024/2025 Significant Variations: AUDIT SHEET**

Difference between current and previous year greater than both 10% and £100  
in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Previous Year 2023/2024	Current Year 2024/2025	Difference	Diff %
1	Balance Brought Forward	£9,246.72	£4,075.59	£5,171.13	-55.92%
2	Annual Precept	£16,000.00	£16,000.00	£0.00	0.00%
3	Total Other Income	£7,861.77	£19,776.33	£11,914.56	151.55%
4	Staff Costs	£3,600.00	£3,600.00	£0.00	0.00%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl salaries)	£25,432.90	£18,327.02	£7,105.88	-27.94%
7	Balance carried forward	£4,075.59	£17,924.90	£13,849.31	339.81%
8	Total cash and short term investments	£4,075.59	£17,924.90	£13,849.31	339.81%
9	Total fixed assets and long term assets	£1,140.00	£2,610.00	£1,470.00	128.95%
10	Total borrowings	£0.00	£0.00	£0.00	NA
11	Trust funds	NA	NA	NA	NA

**Box 3 Total other income (excl Precept)**

Explanation for variation of	£11,914.56	2023/24	2024/25	Difference
County Cllr Grants		£2,750.00	£1,000.00	£1,750.00
HCC - PTC Investment fund - energy efficiency grant	£1,495.00	£15,576.00	£14,081.00	
VAT refund	£3,544.63	£2,997.78	£546.85	
Bank interest	£72.14	£202.55	£130.41	
	<b>TOTAL</b>	<b>£7,861.77</b>	<b>£19,776.33</b>	<b>£11,914.56</b>

**Box 6 Total other payments (excl salaries)**

Explanation for variation of	£7,105.88	2023/24	2024/25	Difference
Admin / governance		£994.26	£964.84	£29.42
Community		£494.00	£330.00	£164.00
Village Hall - Renovation	£17,835.15	£12,032.50	£5,802.65	
Village Hall - Energy audit	£1,495.00	£0.00	£1,495.00	
Footway to New Inn (digger & scalpings)	£0.00	£210.00	£210.00	
Church Lane South (scalpings)	£0.00	£46.00	£46.00	
Bin emptying	£195.00	£375.00	£180.00	
Bin purchase & installation	£1,140.00	£0.00	£1,140.00	
Defibrillator & cabinet pack purchase	£1,444.00	£1,470.00	£26.00	
VAT	£1,835.49	£2,898.68	£1,063.19	
	<b>TOTAL</b>	<b>£25,432.90</b>	<b>£18,327.02</b>	<b>£7,105.88</b>

**Box 9 Fixed assets**

Explanation for variation of	£1,470.00	2023/24	2024/5	Difference
ASSET REGISTER VALUE 2023/24 (1 x bin)		£1,140.00	£1,140.00	£0.00
Purchase of defibrillator and cabinet 2023/24 (gifted)	£0.00	£0.00	£0.00	
Purchase of defibrillator and cabinet 2024/25	£0.00	£1,470.00	£1,470.00	
	<b>TOTAL</b>	<b>£1,140.00</b>	<b>£2,610.00</b>	<b>£1,470.00</b>

Signed:

Simon Richards, Chairman ..... Date 13 May 2025

Susan Turner, RFO ..... Date 13 May 2025

**APPENDIX I.VII** - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25**Section 1 – Annual Governance Statement 2024/25**

We acknowledge as the members of:

**HECKFIELD PARISH COUNCIL**

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>
		✓	

**\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

13/05/2025

and recorded as minute reference:

MINUTE REFERENCE  
31.3

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

ENTER PUBLIC ADDRESS <https://www.heckfieldparishcouncil.gov.uk>

## APPENDIX I.VIII - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

## Section 2 – Accounting Statements 2024/25 for

## HECKFIELD PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
<b>1.</b> Balances brought forward	9,247	4,076	<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
<b>2. (+) Precept or Rates and Levies</b>	16,000	16,000	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
<b>3. (+) Total other receipts</b>	7,862	19,776	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
<b>4. (-) Staff costs</b>	3,600	3,600	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
<b>5. (-) Loan interest/capital repayments</b>	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
<b>6. (-) All other payments</b>	25,433	18,327	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
<b>7. (=) Balances carried forward</b>	4,076	17,925	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
<b>8. Total value of cash and short term investments</b>	4,076	17,925	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
<b>9. Total fixed assets plus long term investments and assets</b>	1,140	2,610	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
<b>10. Total borrowings</b>	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>

For Local Councils Only	Yes	No	N/A	
<b>11a. Disclosure note re Trust funds (including charitable)</b>		✓		<i>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</i>
<b>11b. Disclosure note re Trust funds (including charitable)</b>			✓	<i>The figures in the accounting statements above exclude any Trust transactions.</i>

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**

SIGNATURE  
07/05/2025

Date

I confirm that these Accounting Statements were approved by this authority on this date:

13/05/2025

as recorded in minute reference:

MINUTE 31.4

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

## APPENDIX I.IX - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

HECKFIELD Y/E COMPARISON			2024/25 YEAR END 31 MARCH	Actual v budget of note	2024/25 budget (@ Jan 2024)	25/26 BUDGET MAR 2025
Item	22/23 Year End	23/24 Year End				
INCOME			INCOME			
Precept	£16,000.00	£16,000.00	£16,000.00		£16,000.00	£16,000.00
Grant funding	£1,000.00	£2,750.00	£1,000.00	£1,000.00		
Returned funds-VH	£9,850.00		£15,576.00	£15,576.00		
VillageHall-PTCI-grant		£1,495.00	£202.55		£100.00	£200.00
Bank interest	£44.14	£72.14	£361.60			
VAT reclaim	£1,848.80	£3,544.63	£2,636.18			
VAT reclaim 2024/25			£35,776.33		£16,100.00	£16,200.00
<b>Total Income</b>	<b>£28,742.94</b>	<b>£23,861.77</b>				
EXPENDITURE			EXPENDITURE			
Salary	£2,700.00	£3,600.00	£3,600.00		£3,600.00	£3,600.00
Finance/Governance	£600.97	£988.26	£964.84	£35.16	£1,000.00	£1,000.00
Community	£103.00	£494.00	£330.00	£670.00	£1,000.00	£1,000.00
Training				£300.00	£300.00	£300.00
Churchyard	£325.00		£631.00	£1,369.00	£2,000.00	£2,000.00
Village-access/upkeep	£435.00	£1,335.00			£7,530.00	£7,530.00
Devil's Highway						£8,000.00
Village Hall	£114.42					£3,543.50
VH-Energy-efficiency		£1,495.00	£12,032.50	£12,032.50		£3,892.00
VH-Window-frames					£8,000.00	£3,638.00
VH & COTTAGE-1	£37,017.27	£17,835.15				Reallocated from 2024/25 budget
Defib		£1,444.00	£1,470.00	£1,000.00	£470.00	Reallocated from 2024/25 budget
VAT	£2,031.74	£1,841.49	£2,898.68			
<b>Total Expenditure</b>	<b>£43,327.40</b>	<b>£29,032.90</b>	<b>£21,927.02</b>		<b>£15,900.00</b>	<b>£26,973.50</b>
<b>SURPLUS/DEFICIT</b>	<b>£14,584.46</b>	<b>£5,171.13</b>	<b>£13,849.31</b>		<b>£200.00</b>	<b>£10,773.50</b>
<b>BALANCE</b>	<b>£9,246.72</b>	<b>£4,075.59</b>	<b>£17,924.90</b>		<b>£4,275.59</b>	<b>£7,151.40</b>

## APPENDIX II.X - ACCOUNTS AND AUDIT FORMS YEAR END 2024/25

## CONFLICT OF INTEREST WITH BDO LLP

To be completed annually and minuted at a meeting of the smaller authority.

Name of Smaller Authority	HECKFIELD PARISH COUNCIL
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I confirm that there are no conflicts of interest with BDO LLP.

I confirm the following conflicts of interest (please detail below):

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This was confirmed and minuted at the following meeting:

Date of Meeting	Minute Reference
13 MAY 2025	31.5

Signed (Clerk/RFO) .....

Print Name SUSAN TURNER

Signed (Chair) .....

Print Name SIMON RICHARDS

**APPENDIX II – SURVEY MONKEY**  
**BUS SERVICE FROM HECKFIELD TO HOOK**  
[www.surveymonkey.com/r/RK8WM2F](http://www.surveymonkey.com/r/RK8WM2F)

**Currently Heckfield has no public transport links to Hook with its train station and amenities. This is a survey to ask if people in Heckfield would be in favour of having a bus route to Hook and its onward travel links.**

1. Do you think Heckfield needs a bus route to Hook?

- Yes
- No
- Maybe
- Don't know
- Other (please specify)

2. If a bus route was made available, how often do you think you and/or your family members might use it?

- Once or twice a day
- Once or twice a week
- Once or twice a month
- Don't know
- Never
- Other (please specify)

3. What time of day would a bus service to Hook be most useful to you and your family?

- Morning (e.g.8am)
- Afternoon (e.g.12pm)
- Evening (e.g.6pm)
- Don't know
- None
- Other (please specify)

4. What purpose would a bus service to Hook help you or your family members with?

- Getting to the train station
- Getting to the shops/amenities
- Seeing friends/leisure time
- Getting to college
- Getting to work
- Other (please specify)

5. Any other comments? (optional).....

## APPENDIX III HECKFIELD PLANNING UPDATE – 13 MAY

### APPLICATIONS NEW SINCE LAST MEETING of 04 JANUARY

25/00705/HOU (Validated 16 April) Copse House, School Lane, Erection of a single story rear extension

25/00565/FUL (Validated 02 April) Land To The West Of Dukes Field Cottage, Norton Road, Riseley Erection of one 4 bedroom dwelling with associated access, parking refuse storage and landscaping. (*Parish Council ongoing objection to developing this strip of land.*)

### APPLICATIONS PENDING / RECENTLY DECIDED

24/01714/LBC (**Pending** Validated 21 Aug 2024) Heckfield House, Church Lane. Creation of a new opening within an existing wall for French doors. *Parish Council no objection, no comment*

### APPEAL IN PROGRESS

APP/N1730/W/25/3365018 Appeal In Progress (start date 07 May, Interested party comments 11 June) Old School House, Dukes Field Cottage, Norton Road, Riseley. Construction of a three bedroom dwellinghouse with associated car and cycle parking, access, refuse storage and landscaping (following demolition of the existing Old School House – outbuilding).

### HART LOCAL PLAN UPDATE

- Hart Local Plan is now five year's old as at 30th April; the Five-Year review is due, and with December NPPF and new standard methodology for calculating housing need, Hart now unable to show the required five-year land supply (less than 3).
- That said, Development Management Committee of 22 Jan were advised that: 'it was considered prudent to apply the tilted balance from now because any decisions made from now onwards could be appealed and, by the time a decision was made on appeal, the tilted balance would apply.'
- Thus new applications have been considered with presumption in favour from January onwards.
- No schedule for Local Plan Update process on website as yet.